

Applicant Character References

This is a reference for: _____
Name of Applicant Date

Of: _____
Address of Applicant: PO Box, City, State, and ZIP code

Whom I have known for _____ in the capacity of _____
YEAR(S) MONTH(S) (Friend, Co-Worker, Employer, etc) NOT A RELATIVE

I know this person: Very Well Casually Not Well Enough to Give a Reference.

Please answer the following questions:

1. Does the applicant show any serious health, alcohol, or drug problems? YES NO
IF YES Please explain: _____

2. Can you attest to the applicant's good character, maturity, and sound judgment? YES NO
IF NO, please explain: _____

3. How would you assess the applicant's ability to work successfully (or unsuccessfully) with others?
Check one: Excellent Good Fair Poor

4. List those qualities you believe will enable the applicant to work successfully (or unsuccessfully) with others:

5. How would you feel about hiring the applicant if you want to fill a customer service management position in a non-profit organization?
 Very Enthusiastic Somewhat Enthusiastic Worried Wouldn't want them

Comments: _____

Print Name of Reference Signature of Reference Date

(____) _____ - _____
Phone Number: (Area Code) email address City, State